

TUESDAY, AUGUST 27, 2024
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, August 27, 2024, with the following members present: Mr. Gary K. Scherer and Mr. Harold R. Henson. April Metzger, County Administrator, was also in attendance. Mr. Jay H. Wippel was absent from today's session.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from August 20, 2024, with corrections.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 27, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$456,464.87 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated August 27, 2024, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$37,476.19 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Amended Certificate Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-082724-93

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$5,000.00 to amend the following funds:

\$5,000.00 – 955.0000.4283 – Probate Special Project Assessment – Juvenile/Probate

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2024:

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for APPROPRIATION:

\$57,000.00 – 101.1105.5703 – Contingencies - Commissioners

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer and Reappropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

\$600.00 – 101.1110.5203 – Insurance – Auditor

TO

101.1110.5202 – Medicare – Auditor

\$42,000.00 – 101.1105.5703 – Contingencies – Juvenile/ Probate

TO

101.1218.5203 – Probate Court Insurance – Juvenile / Probate

\$5,000.00 – 101.1110.5203 – Insurance – Auditor

TO

101.1110.5301 – Supplies – Auditor

\$15,000.00 – 101.1105.5703 – Contingencies – Commissioners

TO

101.1112.5429 – Countywide Rentals - Commissioners

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

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**In the Matter of
Fund Transfer Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for FUND TRANSFER:

**\$36,611.74 – 101.1105.5609 – ALGT Interest – Treasurer
TO
201.0000.4705 – ALGT Interest – Treasurer**

**\$7,220.71 – 101.1105.5610 – Motor Vehicle Tax Interest – Treasurer
TO
202.0000.4706 – Motor Vehicle Tax Interest – Treasurer**

**\$2,249.79 – 101.1105.5611 – Special Projects Assessment Interest – Treasurer
TO
901.0000.4707 – Special Projects Assessment Interest – Treasurer**

**\$110,761.66 – 101.1105.5701 – Transfer Out Miscellaneous – Commissioners
TO
947.0000.4901 – Port Authority Transfer In - Commissioners**

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Fund Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW FUND:

955 – Probate Special Projects Assessment – Juvenile/ Probate

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
New Line Items Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for NEW LINE ITEMS:

955.0000.4283 – Fees Probate Special Projects Assessments – Juvenile/ Probate

955.0000.4707 – Interest Probate Special Projects Assessments – Juvenile/ Probate

955.0000.4926 – Other Receipts Probate Special Projects Assessments – Juvenile/ Probate

955.1265.5301 – Supplies Probate Special Projects Assessments – Juvenile/ Probate

955.1265.5401 – Contract Services Probate Special Projects Assessments – Juvenile/ Probate

955.1265.5501 – Equipment Probate Special Projects Assessments – Juvenile/ Probate

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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In the Matter of
Report Provided by Robert Adkins:

The following is a summary of the report provided by Robert Adkins, IT Director.

- Update to Spectrum disagreement over circuit cancelations. (Cancelations in place)
- Update on microphone install at jail for Common Pleas Court arraignments. (Working as of Thursday)
- Contacted Spectrum for Eline move to 147 East Main, walk through done on Friday.
- Meeting with Tammy, Justin and Mark at 147 East Main.
- Troubleshooting Fiber pair failure found during SO Mic issue.
- Joint BOE TTX this Thursday. County/BOE TTX on September 4th.
- Mark verifying BOE compliance with SOS Directives.
- Met with Spectrum at New Prosecutor Site.
- Placed order for Eline move to new site.
- Gathering information on desktops and laptops that will need to be replaced in 2025.

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 19 dogs. There were 3 visitors to the shelter last week and 2 volunteers.

In the Matter of
Report Provided by Tim McGinnis:

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: Planning Commission: September 10th Agenda – No agenda items
- Outstanding Plats:
 - Navah Place – Cul-de-sac, Walnut Township, needs proof of bond before final approval can be granted.
- Lot Splits:
 - Approved 3 lot splits in the last week, 6 open applications currently.
- CDBG: No update
- Graham Ravines – Sketch Plan 1.1

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator:

- There were no BWC or unemployment claims or unemployment claims filed for the week. BWC claims are at 4 for the year and fraudulent unemployment claims remain at 2 fraudulent and 4 legit claims for 2024.
- Health Insurance Benefits: Employee Luncheon/ Health & Safety Day was a great success with 137 attendees. Health Department was present with the new Mobile Clinic, Pickaway County Sheriff's SWAT vehicle was on display and 12 vendors including free hearing screening.
- GovDeals: auctions pending started photographing and processing for auction. Developmental Disabilities remodeling and have a large amount of furniture, desks, office pods, tables and two vehicles. Auction on hold, Prosecutor's Office to switch out desk pending move.
- Two new hire packets were sent out last week (Probate Court & Pickaway WORKS). A total of 71 new hire packets have been handed out in 2024. EMA Communications Technician re-posted and part-time

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custodial position still posted with no application. Full-time custodial position has one applicant with an interview pending. EMA Director position posted with no application.

- Maintenance:
 - In the process to sell SR 56 /Salem Road tower property. Working with the Auditor's Office to get value of property. Mr. Rogols presented Auditor's Office appraisal and request approval of minimum auction price.
 - Repairing PCSO underground sprinkler valve and backflow. Inspection completed by City of Circleville. Koorsen re-inspection completed/ scheduling pending.
 - New Prosecutor's Office: Renovations proceeding. Siding started yesterday, final walk-thru for CAT (computer lines) and IPS Security Systems finalized.
 - 2025 Capital Improvements courthouse basement/ water repair.

**In the Matter of
Executive Session:**

At 9:32a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson to enter into Executive Session pursuant to ORC §121.22 (G) (5) matters required to be kept confidential by federal law or regulations or state statutes; with April Metzger, County Administrator, Marc Rogols, Deputy County Administrator, Preston Schumacher, Dog Warden and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 9:36 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

**In the Matter of
Resolution Adopted Requesting
County Auditor to Place Delinquent
Sewer Payments on Tax Duplicates:**

Upon the Commissioners' review of the list of people, provided by the Pickaway County Sanitary Engineer, that are delinquent at least 60 days on their sewerage payments, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-082724-94

BE IT RESOLVED, that the Board of Commissioners, Pickaway County Ohio, does hereby certify to the Pickaway County Auditor, Brad Washburn, that as of the 27th day of August 2024, there is a list of people that are delinquent at least 60 days on their sewage payments; and

BE IT FURTHER RESOLVED, that the Board of Commissioners request Auditor Brad Washburn to place the 2024 sewer assessments on the respective tax duplicates to be collected in the same manner as all other assessments.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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*A copy of the list of landowners is on file in the commissioners' office and county auditor's office.

In the Matter of
Change Order No. 1 with Complete General Construction Company for
Project Referred to PC-TR-127-2.23, PID 109316, McLean Mill Road
for Pickaway County Engineer Department:

In reference to the PC-TR-127-2.23 PID: 109316, McLean Mill Road project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. 1 with Complete General Construction Company in the amount of \$10,601.87. The change order is due to cost due to flooding.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Change Order No. 2 with Complete General Construction Company for
Project Referred to PC-TR-127-2.23, PID 109316, McLean Mill Road
for Pickaway County Engineer Department:

In reference to the PC-TR-127-2.23 PID: 109316, McLean Mill Road project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. 2 with Complete General Construction Company in the amount of \$10,944.99. The change order is due to pile driving issues.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Integrated Protection Services for
Video Surveillance and Security at the
Pickaway County Prosecutor's New Office Location:

Mr. Rogols presented a quote from Integrated Protection Services for video surveillance and security at the new Prosecutor's Office. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from Integrated Protection Services for the installation of video Surveillance and security at the Prosecutor's Office new office located at 143 East Main Street. Scope of work is totaled at \$13,980.47.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by April Metzger:

The following is a summary of the report provided by April Metzger, County Administrator:

- Mrs. Metzger presented a quote received from Jay-Car Construction Co. Inc. for the painting of the exposed structural steel at Heritage Hall. The cost can be used from money left over from allowance.
- TNT Cabling Solutions: Re-terminate fiber at the fairgrounds. Expense issues no money in fairgrounds expense line item.
- Mrs. Metzger addressed the Port Authority Meeting rescheduled date.

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- Mrs. Metzger presented the Pickaway County Agricultural Society rental report.
- Mrs. Metzger will get Marvin statues for donors' phase 2.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- New employee started State Patrol Academy last week for the Sheriff's Office. Deputy Vanessa Imler started last week, and Audrey Booker completed the academy and became a deputy. Another deputy started in the Jail over the weekend. Sheriff Hafey met with the new Circleville Safety Director Mr. Ware and started working on improve the relationship of the Sheriff's Office and City Police. Chief Brown met with Kenny Fisher, Acting City Police Chief to discuss security for the Pumpkin Show.
- The Pickaway County Sheriff's Office assisted Ohio State Highway Patrol on an incident at US 23 and Orr Road, drugs were found.

In the Matter of
Executive Session:

At 10:18 a.m., Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to enter into Executive Session pursuant to ORC §121.22 (G) (1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation, etc., of a public employee with Sheriff Hafey, Pickaway County Sheriff's Office, April Dengler, County Administrator, Marc Rogols, County Deputy Administrator and Angela Karr, Clerk in attendance.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

At 10:21 a.m., the Commissioners exited Executive Session and Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to resume Regular Session.

Roll call vote on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

No Action taken.

In the Matter of
Pickaway County Reentry Coalition:

William Greer, Leah Raymer and Danielle Hurff, Pickaway County Reentry Coalition, met with the Commissioners to discuss the Pickaway County Reentry Coalition Program. The goal is to have one in each county to help reintroduce inmates to the community after their release. It provides mental health, drug and alcohol counseling prior to release and helps them stay connected. The funds are utilized to address barriers for individuals who have been incarcerated and are being released back to Pickaway County. It will help support them in their efforts toward achieving a healthier, more productive lifestyle and becoming restored citizens. Funds are used for housing, utilities, court fines, reinstatement fees, obtaining legal documents, transportation, employment needs, education assistance, basic needs, recovery materials, obtaining legal vehicle insurance, and cell phones.

The T-CAP grant has offered \$30,000 for the grant and the coalition is requesting a \$30,000 match from the Commissioners for the remainder FY24 through FY25. They were able to assist 54 individuals from July 1, 2023, to June 30, 2024, and thirty of the individuals have not reoffended. Mr. Greer advocated for the program and feels it benefits the community.

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Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve funding of \$30,000.00 to be utilized for the Pickaway County Reentry Coalition Program for the FY24-FY25 year.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
City of Circleville
Park Grant Application:

Tom Davis, Jim Stanley and Hannah Wynne, City of Circleville, met with the Commissioners to discuss the 2024 Clean Ohio Greenspace Grant. The City of Circleville Parks is requesting a letter of support from the Commissioners to submit their application for the 2024 Clean Ohio Greenspace Grant and looking to purchase two parcels of property. Both properties are about 24 acres, one being mostly wooded bordering Hargus Creek. It appraised at \$350,000 and currently on the market for over \$400,000. The City of Circleville offered \$350,000. The north court property appraised at \$800,000 but on the market for \$550,000. The City's plans are to acquire it and connect the Roundtown trail to Hargus Trail. Possibly dog park and trails. September 14th is the deadline to submit a grant application.

In the Matter of
Southwest Pickaway Fire District
Alert Tone Repeater:

Randy Metzger, Brenna Gibson and Roger Peart met with the Commissioners to discuss the alert tone repeater at Southwest Pickaway Fire District. Mr. Metzger, Chairman of the Southwest Pickaway Fire District, started with explaining a problem they have with the alert tone repeater that started about 4 years ago. Those 6 miles out are not alerted by Pickaway County, they received alerts from Fayette County and they do not know they have a run until they notify by radio that they are on a run. With the new building they recently built, they wanted to include a tower to reach those out farther to receive tones/ alerts. They have around \$5,000 in the cost of a pad for the tower and it will be the same for the tower. Mr. Peart asked if the project is going to continue so that he can figure out what the future status is of their current tower onsite.

Southwest Pickaway Fire District is going to install a helipad and if the tower is going to stay they have to install a warning light. If the project is not going to continue, they would like to remove the tower. Mrs. Gibson explained that Southwest Fire District is the middleman for New Holland. Mike explained that he had been working with Tom Swisher and then Mike Sherron, EMA. Commissioner Scherer explained that after the open house and Commissioner Wippel and Scherer viewing the tower, they are committed to helping get the project completed. A repeater (\$10,000) would need to be installed and the project should be under \$20,000. Mike described that they were looking to add another site and Mr. Peart stated it may be Madison County. Mr. Peart gave insight on previous conversations with EMA that they would come to the Commissioner to request funding for the project. Mr. Peart will have to start a new project of getting a light on the top of the current tower. Mrs. Metzger asked Mike what was the timeline to get installed once the quote is received and Mike stated that it depends on product availability and he can check with the manufacturer.

In the Matter of
Change Order No. 3 with Dilley Excavating and Demolition, LLC for
Project Referred to Sunnyside Drainage Improvement Project:

In reference to the Sunnyside Drainage Improvement Project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. 3 with Dilley Excavating and Demolition, LLC in the amount of \$1,193.00. The change order is due to onsite conditions.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

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Attest: Angela Karr, Clerk

In the Matter of
TNT Cabling Solutions for Data Center:

Rober Adkins presented a quote from TNT Cabling Solutions for the fusion splice 12 strands of fiber optic cable from the data center to court room. Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve the quote from TNT Cabling Solutions for the fusion splice of fiber optic cable from the data center to court room. TNT Cabling Solutions will install a repeater at the EOC if fiber DB loss is over 12 from the courthouse to jail. Total cost of project \$5,295.00.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Jay-Car Construction Company, Inc.
Change Order No. CO 01 to Paint Exposed
Steel Beams at Heritage Hall:

In reference to the Heritage Hall project, Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve Change Order No. CO 01 with Jay-Car Construction Company, Inc. in the amount of \$11,032.00 to paint exposed structural steel at Heritage Hall.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending August 24, 2024.

A total of \$50 was reported collected as follows: \$30 in adoptions and \$20 in owner turn-in.

Three (3) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Henson offered the motion, seconded by Commissioner Scherer, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, absent; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President {absent}

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk